



BREMER COUNTY COMMISSION ON VETERANS AFFAIRS

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Commissioner's Meeting Minutes July 11, 2017

The Bremer County Commission on Veterans Affairs met in regular session on Tuesday, July 11, 2017, at 3:00 pm in the Annex Board Room. Present: Commissioner Brent Steere, Chairperson; Commissioner Sara Stephens; Director Neal Jarnagin; and Clerk Jean Sable. Commissioner Lyman Campbell excused.

June minutes were reviewed and approved. June financial report was reviewed and approved.

June and July *What Every Veteran Should Know* was distributed.

Reviewed June Office Contact & Van Reports

Requested feedback from Commissioners on veteran needs in their communities.

Director reported on many meeting, outreach and training events attended during the month of May.

Redacted and incomplete BCVA General Assistance Application was presented to the Commission for review. The Commission approved up to the \$1,400 request, barring inconsistencies in the additional evidence, to be paid by the Margaret Wynhoff Trust Fund.

Discussed the donation of urns to the Iowa Veterans Cemetery and reviewed the new IDVA policy regarding usage of the urns

Discussed the BCVA General Assistance reports to the Margaret Wynhoff Trust Fund and Bremer County Auditor

Clerk performance evaluation is due and will be discussed at the August meeting

Annual HIPAA training is due and materials were presented to the Commission. The Director requested the Commissioners review the training and bring their questions to the August Commission meeting to be presented to the Bremer County Privacy Officer.

Discussed the new Grundy County Veterans Affairs Director

Donation letters to county Veteran Service Organizations are being sent in July. Discussion was held on who the letters should go to in Tripoli and it was decided that the letter should go to the Mayor and City Council

Discussed the price increase to VetraSpec that will increase the cost by \$50 per user

Commissioner Stephens was welcomed aboard the Bremer County Commission on Veterans Affairs

The newsletter and newspaper article for the Vietnam books is in the process of completion. Nearly every veteran that has come in for the book, we've set up an appointment for.

Family Alliance for Veterans of America and Floyd County Veterans Affairs were recently in the Charles City Press regarding three homeless veterans. The Director will be reaching out to the reporter for additional information.

IACCVSO Summer School for Commissioners was discussed. All Commission members, Clerk and office volunteer intend on attending.

State of Iowa FY17 Allocation Report is due by July 31.

The newsletter and newspaper article for the FY 2016 Geographic Distribution of VA Expenditures is in the process of completion.

Reported multiple upcoming events that are taking place.

The next regular meeting will be August 8, 2017, at 3:00 pm in the Annex Conference Room.

Respectfully Submitted,
Neal W. Jarnagin, Director